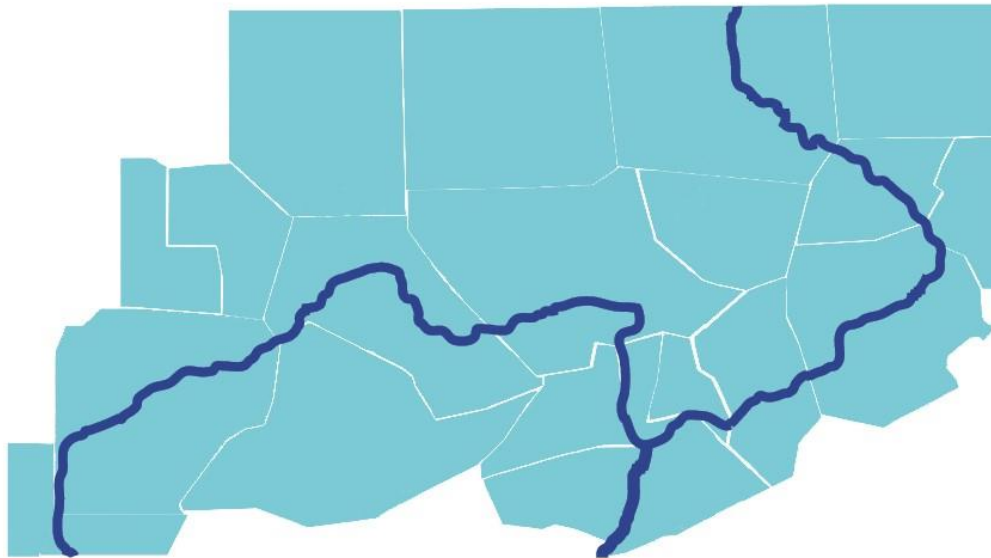


Middle Susquehanna Riverkeeper Association

Assistant Director & Deputy Riverkeeper

The Middle Susquehanna Riverkeeper Association (MSRKA) is hiring a fulltime Assistant Director and Deputy Riverkeeper to work directly with our Executive Director and Riverkeeper and Association Board of Directors.

Summary: In this role, the Assistant Director will help the MSRKA better achieve our mission of engaging, educating and empowering people to passionately protect and promote the health and vibrancy of the Susquehanna River, its tributaries and those that depend on these resources across an 11,000-square-mile watershed in central, northcentral and northeast Pennsylvania. This includes all areas that drain into the North and West branches of the Susquehanna River.



Location: Applicant must live within the watershed and engage regularly with the local waterways. Special consideration will be given to those who live within geographic regions of the river basin in which the association seeks to expand its reach.

Qualifications: We are seeking someone who is plugged into their local communities, willing to help us engage new audiences and loves the outdoors, especially the river and the aquatic resources that depend on the river, understanding the delicate balance in which we all live within that ecosystem. Ideally, this person will be a creative problem solver who values networking and empowering others. A bachelors degree in environmental or legal fields is preferred. Experience in fundraising and grant-writing is preferred. Most importantly, we need someone who is enthusiastic, driven and willing to learn.

Responsibilities: Assist the Executive Director/Riverkeeper in each area of the nonprofit's daily/monthly responsibilities including the following items:

- Work with MSRKA's Riverkeeper/Executive Director to develop and implement goals, strategies, timelines and workplans for specific issues, campaigns, and projects.
- Coordinate the volunteer Susquehanna Sentinels program by communicating with geographic volunteers, having them complete monthly online surveys and collecting data from those surveys to develop a report for monthly board meetings. Implement items from these reports as instructed.
- Work with ALLARM Stream Team program to expand volunteer monthly water sampling in other parts of our watershed, working with existing water sampling groups where possible.
- Work with local watershed groups, Trout Unlimited and other water-related entities to build partnerships and promote opportunities for local residents to get involved in helping improve local waterways via our website and social media presence.
- Help update and overhaul our website and social media presence as necessary.
- Regularly monitor local stretches of river and tributaries. Collect water samples as needed, meeting required collection frequency and testing requirements.
- Plan, promote and conduct programs for kids and families that connect them to waterways such as MSRKA's HERYN, OTTERS, WET, Floating Classroom programs already in operation. Expand these programs into new areas of the watershed as resources allow.
- Participate in area shows and fairs with educational booths and presentations to share information about the river and our association.
- Develop contacts with trusted people in the community and local agencies. Partner with these contacts to share information with the public regarding river health through podcasts and educational stories.
- Participate in Raise the Region and other fundraising opportunities throughout the year. Help develop other opportunities for fundraising that are unique to the applicant's local community's strengths and resources.
- Assist with bookkeeping, budgeting and monthly board meetings.
- Identify and help secure interns, as well as funding income sources for interns as available.
- Help monitor local building projects and other permits to ensure that developers follow proper regulatory guidelines.
- Assist the Riverkeeper in following up on reports of pollution, including follow-up with polluters.
- Assist with other responsibilities as needed by the association.

How to apply: Submit a cover letter, resume and at least three references to Riverkeeper John Zaktansky at midsusriver@gmail.com. Questions can also be sent to this email or to 570-768-6300.